

## SECTION I

### INTRODUCTION

An increase in development on Hilton Head Island and rapid expansion of the water distribution and sanitary sewer systems for the Hilton Head No. 1 Public Service District (hereinafter referred to as the District) has resulted in the need for a quality standard for those systems being deeded to or constructed for the District. The benefits of standardization for the District include:

- A reduction in overall cost of operations and maintenance.
- A reduction in the total inventory of spare or replacement components.
- Familiarity with systems resulting in reduced down time during emergencies.

These guidelines have been adopted by the Commissioners of the District and shall be incorporated into the design of all water distribution system and sanitary sewer system design and construction. The District realizes that there are occasions when extenuating circumstances occur, and these guidelines will not work in all situations. Developers wishing to deviate from the guidelines are to contact the following and clearly discuss the reasoning for a deviation prior to proceeding with any project:

Hilton Head No. 1 Public Service District  
PO Box 1264, Hilton Head, SC 29925-1264  
(843) 681-5525  
Attention: R. Gregory Rushing, P.E. , District Engineer

For very complex situations, a meeting can be scheduled to discuss any deviations.

Copies of the “**ADMINISTRATIVE PROCEDURES AND GUIDELINES FOR WATER AND SANITARY SEWER SYSTEM DESIGN**” can be obtained at a cost of \$100.00 from the Hilton Head No. 1 Public Service District.

These guidelines will be subject to updates on a periodic basis. Only those individuals or companies who have purchased a copy of the guidelines will be furnished revisions. Pages are dated and numbered to assist in the maintenance of current information.

If you have any comments concerning these guidelines, please feel free to contact the Hilton Head No. 1 Public Service District.

The District will only consider for operation and maintenance water systems and sanitary sewer systems installed:

1. Within the boundaries of the District's service area.
2. In accordance with plans and specifications approved by the District and then only following the procedures outlined in these guidelines.
3. In accordance with the provisions of a detailed agreement approved by the District's Commissioners if either or both of these systems require the installation of water supply facilities or wastewater treatment disposal facilities.
4. Prior to any project's approval, the Developer must make the necessary arrangements with the District's financial office of the commitment of water and/or sanitary sewer system capacity. Projects will not be certified to the South Carolina Department of Health and Environmental Control (SCDHEC) until such commitments are obtained. A District water/wastewater commitment form is included in the Appendix.