

**HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT**  
21 OAK PARK DRIVE – POST OFFICE BOX 21264  
HILTON HEAD ISLAND, SOUTH CAROLINA 29925  
TELEPHONE 843-681-5525 – FAX 843-681-5052

**MINUTES**  
**COMMISSION MEETING**  
**NOVEMBER 13, 2018**

**I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:01 a.m.**

**II. Those in attendance were:**

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson
Mr. David McCoy	Secretary
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Commissioner
Mrs. Patti Soltys	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Larry Sapp	Finance Manager
Ms. Amy Graybill	Finance Manager
Mr. Bill Davis	Operations Manager
Mrs. Connie Whitehead	Commission Recording Secretary

Absent:

Mr. Herbert Ford	Commissioner
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Visitors:

Mrs. Holly Turano

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Mrs. Connie Whitehead.

**IV. Swearing-In of New Commissioners**

Mr. Manne swore in newly elected commissioners Mr. Frank Turano and Mr. Frank Drehwing.

## **V. Nomination of Commission Officers**

### Key Discussion Points

- Mr. Frank Drehwing nominated Mr. Manne for chair, Mr. McCoy for vice-chair, and Mr. Kratz for treasurer.
- Mr. Manne nominated Mr. Drehwing for secretary.
- Mrs. Soltys nominated herself for vice-chair.
- A vote will be taken at the December meeting.

## **VI. Public Comment on Non-Agenda Items**

None

## **VII. Adoption of the Draft Minutes of the October 23, 2018, Regular Meeting**

### Action

- Mr. McCoy moved to adopt the minutes as presented. Mr. Kratz seconded. The motion passed unanimously.

## **VIII. FY'19 First Quarter Financial Report**

### Key Discussion Points

- Ms. Graybill presented the FY'19 First Quarter Financial Report. A copy is included in the agenda packet.

## **IX. General Manager's Report**

### Key Discussion Points

- Mr. Nardi presented the General Manager's Report. A copy is included in the agenda packet.

## **X. Commissioner and Committee Reports**

### **A. Planning & Operations Committee Meeting**

#### Key Discussion Points

- The Committee met in October to discuss the strategic planning workshop.
- Mr. Manne recommends a full board strategic planning workshop and regular meeting in January. Mrs. Soltys is not available on Jan. 22 and would prefer Jan. 15. The board will vote on a date at the December meeting.

### **B. Community and Personnel Relations Committee**

#### Key Discussion Points

- The Committee met on Oct. 29 to discuss the proposed FOIA policy, drafted by the PSD's legal counsel.

- The policy sets a table on what the PSD can charge to fulfill a FOIA request.

Action

- Mrs. Soltys moved to adopt the FOIA policy as presented. Mr. Drehwing seconded. The motion passed unanimously.

**XI. New Business**

**A. 2019 Commission Meeting Calendar**

Key Discussion Points

- Mr. Manne asked about the possibility of changing the board's meeting days from Tuesdays to Wednesdays. There was no opposition.
- The draft 2019 Commission meeting calendar will be drafted with monthly meetings falling on the fourth Wednesday of each month. A vote on the proposed calendar will take place at the December meeting.

**XII. Adjournment**

Action

- The meeting adjourned at 9:45 a.m.