

**HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT**  
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**MINUTES**  
**COMMISSION MEETING**  
**JULY 24, 2018**

**I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:00 a.m.**

**II. Those in attendance were:**

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson
Mr. David McCoy	Secretary
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner
Mrs. Patti Soltys	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Larry Sapp	Finance Manager
Ms. Amy Graybill	Finance Manager
Mrs. Connie Whitehead	Commission Recording Secretary

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Herbert Ford.

**IV. Public Comment on Non-Agenda Items**

None

**V. Adoption of Draft Minutes of the June 26, 2018, Regular Meeting**

Key Discussion Points

- On page 4, in the Availability Fee Waiver section, the motion was revised to read that the waiver would be effective until “the earlier of the sale of the property or until the property is improved.”

Action

- Mr. Drehwing moved to adopt the minutes of the June 26, 2018, regular meeting as amended. Mr. Gentzler seconded. The motion passed unanimously.

## **VI. General Manager's Report**

### Key Discussion Points

- Mr. Nardi presented the General Manager's Report. A copy is included in the agenda packet.
- Mr. Nardi gave a sewer update to Bridges to Lyfe last night in the PSD Community Room. Mayor Bennett was in attendance.
- Palmetto Hall POA has invited Mr. Nardi and Hargray to speak at a community meeting regarding Hargray's upcoming fiber optics project.
- Open house for Years 3 through 5 Master Sewer Plan projects is scheduled for Aug. 9 from 4 to 6 p.m.

## **VII. Commissioner & Committee Reports**

### **A. Finance Committee**

#### Key Discussion Points

- The Committee met on July 17, 2018, to kick-off the audit.
- Mr. Tom DeWitt and Mr. Michael Putich of Robinson Grant were present.
- A lead auditor is still to be determined, but Mr. DeWitt will be more directly involved than in recent years.
- Discussion was held about considering a different auditor for future audits to allow a different perspective. The Finance Committee was tasked with drafting an RFP for consideration by the full board.

### **B. Community and Personnel Relations Committee**

#### Key Discussion Points

- The Committee met on July 17 to discuss remote meeting attendance and the GM evaluation.
- The Committee drafted a list of 8 guidelines to be considered by the board.
- At the committee meeting, Mrs. Soltys commented that she does not feel the PSD should spend money to upgrade remote meeting technologies, since the technology is needed only occasionally. She asked that the committee meeting minutes be revised to reflect her comment.

### **C. ACE Reports**

#### Key Discussion Points

- Mr. Kratz and Mrs. Soltys attended the 2018 AWWA Annual Conference and Exposition.
- Copies of their reports are included in the agenda packet.

## **VIII. New Business**

None

## **IX. Executive Session to Discuss the General Manager Performance Evaluation**

### Action

- The board entered into executive session to discuss the General Manager's performance evaluation.
- Executive session began at 10:25

## **X. Reconvene Regular Session**

### Action

- Regular session reconvened at 11:45 a.m.

## **XI. Adjournment**

### Action

- The meeting adjourned at 11:45 a.m.