

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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HILTON HEAD ISLAND, SOUTH CAROLINA 29925
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MINUTES
COMMISSION MEETING
MAY 24, 2016

I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:00 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson (via Skype)
Mr. John Geisler	Secretary
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner
Mr. David McCoy	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Bill Davis	Operations Manager
Ms. Connie Whitehead	Commission Recording Secretary

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. David McCoy.

IV. Staff Introduction – Bob Davis

Key Discussion Points

- Mr. Nardi presented Mr. Bob Davis, the PSD's first ever Recycled Water Superintendent.
- He is supervising the Recycled Water Plant, sewer collection system and recycled water distribution program.
- Bob joined the PSD from a position as Operations Director with Georgetown County.
- Bob holds an "A" operator licenses in all water and wastewater categories.

V. Staff Recognition - Vince Malphrus

Key Discussion Points

- Mr. Nardi recognized Mr. Vince Malphrus for receiving the Water Environment Association of South Carolina's Lifetime Membership in honor of his 25 consecutive years of membership and service.

VI. Adoption of the Draft Minutes of the April 27, 2016, Regular Meeting

Action

- Mr. Drehwing moved to adopt the minutes as presented. Mr. Geisler seconded. The motion passed unanimously.

VII. Public Comment on Non-Agenda Items

None

VIII. Commissioner and Committee Reports

A. Finance Committee

Key Discussion Points

- The Committee has not met this month and has no formal report at this time.

B. Planning and Operations Committee

Key Discussion Points

- The Committee met on May 13 to review the following items: the Master Sewer Plan Update; Water Gap Analysis; PSD/USCB Partnership; Consumer Confidence Report; and Saltwater Intrusion Study.
- Phil Waters is preparing a map to show which parcels have signed easements. Mr. Ford and other volunteers are continuing their efforts to collect the remaining easements.
- Mr. Nardi presented for informational purposes a proposal from Cavanaugh Solutions for a non-revenue water gap analysis. Staff does not recommend moving forward with the study at this time.
- Dr. Steve Borgianini presented a draft agreement between the University and the PSD which will be beneficial when working together on future projects. Staff has drafted some changes and forwarded them to Dr. Borgianini. A final version will be presented to the full board for consideration at a future meeting.
- The Consumer Confidence Report is complete and will be posted via the PSD's website and newsletter.
- The three island PSDs have decided not to pursue the island-wide Saltwater Intrusion Study at this time.

C. Long Range Water Supply Planning Committee

Key Discussion Points

- The Committee has not met this month and has no formal report at this time.

D. Community and Personnel Relations Committee

Key Discussion Points

- The Committee has not met this month and has no formal report at this time.

IX. General Manager's Report

Key Discussion Points

- The upcoming Summer 2016 edition of *On the Waterfront* will contain the mandatory link to the PSD's annual Water Quality Report.
- The PSD has begun advertising the switch to monthly billing in *The Island Packet* and *Hilton Head Monthly* and POA newsletters.
- Mr. Nardi spoke on PSD issues at the VanLandingham Rotary Club's meeting on May 10.
- Pete Nardi, BJWSA GM Ed Saxon, and Brad Samuel of SCE&G, participated in a Lowcountry Affordable Housing Coalition forum on utilities and affordable housing programs on May 10.
- Ryan Lewis gave a presentation on the PSD's new mobile GIS system at the Southeast Esri Conference in Charlotte this week.
- Dr. Steve Borgianini of USCB presented his white paper on septic system suitability on Hilton Head at the 5th International Scientific Forum in Rome in late-April.
- Town of HHI Emergency Management held its annual hurricane planning meeting for key agencies this month at the PSD. Plans remain in place for PSD response crews to remain with Town Fire & Rescue forces during evacuation and recovery.
- The PSD has installed a new office phone system. There is no change to PSD numbers and no visible change for customers.
- The PSD's new sales tax-exempt status from the S.C. Dept. of Revenue means the utility will be receiving refunds from prior expenses. At this time, the total of the refunds is estimated at \$230,000.
- Year-One (Dillon & Oakview areas) Open House, will be held on May 26. Easements still are needed in order to proceed with bids.
- Gibson Drive LPS. BRW Construction was low-bidder at \$78,000. Notice to proceed has been given.
- Gumtree Sewer Extensions Open House will be held on June 1. Some easements are needed.
- Great Barracuda Lane sewer project moved up due to failing septic. Easements are needed.
- **Bill S.1157. Utility Relocation Funding** died for this year, but will likely will be brought up in 2017.

X. New Business

A. Hargray

Key Discussion Points

- Hargray's fiber optic work in Hilton Head Plantation has resulted in multiple lateral breaks.
- Hargray has repaired some breaks at their expense.
- Time Warner most likely will begin a similar project.

B. Project SAFE Contributions

Key Discussion Points

- Mr. Geisler received a letter from Project SAFE regarding their fundraising efforts. He encouraged commissioners not currently giving to the charity to do so because it sends a good message to the public about the importance of Project SAFE.

XI. Adjournment

Action

- The meeting adjourned at 10:01 a.m.