

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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HILTON HEAD ISLAND, SOUTH CAROLINA 29925
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MINUTES
COMMISSION MEETING
MARCH 24, 2015

I. Meeting called to order by the Committee Chairperson, Mr. Bob Manne, at 9:00 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice-Chairperson
Mr. Gary Kratz	Treasurer
Mr. John Geisler	Secretary
Mr. Frank Drehwing	Commissioner
Mr. David McCoy	Commissioner
Mr. Herbert Ford	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Larry Sapp	Chief Financial Officer
Mr. Bill Davis	Operations Manager
Mr. Arnold Ellison	Special Projects Manager
Ms. Connie Whitehead	Commission Recording Secretary

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Herbert Ford.

IV. Draft Minutes of the February 24, 2015

Action

- Mr. Geisler moved to adopt the minutes of the February 24, 2015 regular meeting as revised. Mr. Gentzler seconded. The motion passed unanimously.

V. Public Comment on Non-Agenda Items

None

VI. Verizon Network Fleet Demonstration

Key Discussion Points

- Mr. Nardi gave a presentation on the Verizon Network Fleet Management implemented in early January.
- The system allows the PSD to track maintenance, diagnostics, speed and location of all PSD vehicles.

VII. Commissioner and Committee Reports

A. Finance Committee

Key Discussion Points

- The Committee will meet on April 9 to review the draft budget and Cost of Service Analysis.

B. Long Range Water Supply Planning Committee

Key Discussion Points

- The Committee met on March 18 to discuss ASR II, RO Skid 4, BJWSA, and the hypochlorite generators.
- The PSD has received a preliminary engineering report for the ASR II project.
- Union Cemetery appears to be the best location for ASR II, but it would require the acquisition of one easement on private property. PSD legal counsel is working to identify the current owner and secure the necessary easement.

C. Community Relations and Personnel Committee

Key Discussion Points

- The Committee has no formal report at this time.

D. Planning and Operations Committee

Key Discussion Points

- The Committee met on March 13 to discuss Sewer Summit IV.
- The Committee requests that Commissioners send any comments or questions relative to Master Sewer Plan implementation to Pete Nardi and Committee Chair Bob Gentzler as discussion on the topic moves forward. This will allow for a coordinated and comprehensive approach to addressing implementation.
- Staff is still coordinating with Town staff to finalize a date for the Summit.
- Mayor Bennett has voiced his interest in installing infrastructure now and working towards individual connections afterwards, and he has asked Mr. Riley to look into bond issuance as a funding source.
- The Town would like the PSD to highlight at the Sewer Summit the Town's contributions to expanding sewer service.

VIII. General Manager's Report

Key Discussion Points

- Mr. Nardi was the guest speaker at the Lowcountry Property Managers Association on March 17 and will be the guest speaker at the March 25 meeting of the Association of Landowners in Port Royal Plantation.
- Staff anticipates a review of the draft revisions to the purchased water contract in April.
- Mr. Nardi met on March 11 with Town Manager Steve Riley and his key staff to discuss Sewer Summit IV and implementation of the Master Sewer Plan projects.
- Mr. Nardi and Mr. Cyr met with Mayor David Bennett, Councilman John McCann and Mayor's Bennett's sewer issue liaison John Joseph to discuss implementation of Master Sewer Plan projects.
- AMI meter conversion is expected to be complete in June.
- Installation of the on-site sodium hypochlorite generation at the Fire Station Upper Floridan Well will begin the week of March 23. The equipment will begin operation in April
- Bids are being received for the Gumtree Road Sewer Project. The bid opening is set for April 2.

IX. New Business

None

X. Executive Session

Action

- The board entered into executive session for the purpose of discussing personnel matters.
- Executive session began at 10:12 a.m.

XI. Adjournment

Action

- The meeting adjourned at 11:40 a.m.